

Redlands Unified School District  
Measure J  
Citizens' Oversight Committee

**Minutes**

District Office Conference Room  
20 West Lugonia, Redlands, CA 92374  
February 9, 2012

I. Opening - Chairperson Kern called the meeting to order at 5:26 p.m.

A. Pledge of Allegiance

B. Roll Call

Members Present: Dave Eason, Amos Isaac, Renee Kern, Beth Kolpien, Michele Rendler, Katie Smith, Bill Solberg, Ronald Stutt,

Staff Present: Cameron Brown, Michelle Cole, Antonette Llamas

C. Approval of Minutes – On motion of Dave Eason, second by Ronald Stutt, the minutes of October 13, 2011 were approved as submitted.

II. Public Participation

A. Community Input – none

III. Presentations and Reports

A. 2010-11 Financial and Performance Audit Report – Royce Townsend, Vavrinek, Trine, Day & Co., LLP

Mr. Townsend discussed the audit for Measure J noting that the Statement of Auditing Standards (SAS) 114 Letter, informed the Committee that there were no significant audit findings. Mr. Townsend informed the Committee that as with Measure R, there were no significant deficiencies or material weaknesses in internal control reported in the Financial Audit for Measure J. The Performance Audit included a test sample of 51% of total expenditures for fiscal year ending June 30, 2011. Test results indicated the District has properly expended Measure J funds for the specific projects approved by voters in accordance with Proposition 39.

On the motion of Dave Eason, second by Katie Smith, the Financial and Performance Audit Report was received and filed.

B. Budget Review and Project Update – Cameron Brown

Mr. Brown reviewed the expenditures since the last meeting which included approximately \$57,000 for furniture and equipment at Citrus Valley High School (CVHS) and \$113,000 for the camera project. Approximately \$12.5 million remains in unencumbered funds, and \$15 million remain in unsold bond funds. Member Katie Smith asked Mr. Brown about a cover for the storage area by the

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pool at CVHS. Mr. Brown informed the committee that installing the cover would require approval by the Division of the State Architect and he will initiate a dialogue with the site administration for their input on using their portion of Measure J funds for a cover. He will report on his findings regarding this matter at the next meeting.

IV. For the Good of the Order/Member Comments

Member Dave Eason commented about the security cameras, stating that Redlands Police Department prefers campuses be lit in order to minimize vandalism. Mr. Brown informed the committee that there has not been an increase in theft or vandalism attributed to dark campuses and that energy savings has outweighed vandalism costs.

V. Adjournment

There being no further business, the meeting was adjourned at 5:45 p.m.

Attest: Michèle N. Rendler  
Michèle Rendler  
Vice Chair

Adopted: April 12, 2012