

Redlands Unified School District
Measure J
Citizens' Oversight Committee

Minutes

District Office Conference Room
20 West Lugonia, Redlands, CA 92374
April 7, 2016

I. Opening – Chairperson Kolpien called the meeting to order at 5:19 p.m.

A. Pledge of Allegiance

B. Roll Call

Members Present: Dave Eason, Patrick Garcia, Beth Kolpien, Jeff Martinez, Betsy Starbuck, David M. Wilson

Staff Present: Bernie Cavanagh, Brian Guggisberg, Ken Morse, Michelle Cole

C. Approval of Minutes – On motion of Dave Eason, second by Jeff Martinez the minutes of February 11, 2016 were approved as submitted.

II. Organization of the Committee

A. Election of Officers

1. On motion of Betsy Starbuck, second by David M. Wilson and unanimously carried, Jeff Martinez was elected to serve as Chairperson for the next one-year term.
2. On Motion of Patrick Garcia, second by David M. Wilson and unanimously carried, Betsy Starbuck was elected to serve as Vice-Chairperson for the next one-year term.

B. Meeting Schedule

The following meeting schedule was adopted for the 2016-2017 school year:

October 13, 2016
February 9, 2017
April 6, 2017

III. Public Participation

A. Community Input – none

IV. Presentations and Reports

A. Annual Report Review – Ken Morse

Mr. Morse reviewed the Annual Report noting few changes from last year's report. Measure J received a clean audit which was presented to the Board of Education on January 19, 2016. The



parking lot still needs to be completed at Citrus Valley High School (CVHS). Responding to a member's question Mr. Morse clarified that safety and security projects are complete, with the exception of the Redlands High School Fencing Project, however with the incident happening in San Bernardino, the District may want to review options. Mr. Cavanagh shared that several administrators have met since the San Bernardino incident to discuss safety and security so this may have an impact on Measure J.

Mr. Morse continued, noting that \$9.3 million remains in the CVHS budget, \$2.2 million remains in the Safety and Security Projects budget. Responding to member questions on the RHS budget Mr. Morse clarified that a new budget has not yet been created for the RHS Fencing Project, the current remaining funds of \$112,000 is from past projects. Mr. Cavanagh stated the District did a Request for Proposal (RFP) in which four architects participated, we have their designs and will revitalize the fencing committee where the architects will present their ideas, pricing will come later. Discussion continued on the availability of funds for the fencing project, Mr. Morse explained that there is an overall remaining balance of \$2.2 million for safety and security, we do not expect the RHS Fencing Project to use all these funds. Mr. Cavanagh shared that he does not believe that the cost for other safety and security projects will be substantial. David M. Wilson asked for specifics on the security camera installation project noted on page eight of the report. Mr. Cavanagh said the types of cameras vary from site to site depending on what their needs were. Mr. Wilson asked if there was a general mandate, Mr. Cavanagh said not that he was aware of, but he will check with the Technology Department. Mr. Guggisberg shared that the purpose of the cameras is to manage the safety of the students and staff, not necessarily to catch a break in, for example in a library. Mr. Wilson asked that future reports share more specifics on projects as this will help better serve the public with more detailed information. The members asked that the information Mr. Guggisberg shared on the purpose of the cameras be added to the report. Betsy Starbuck also suggested that more detail be added regarding the purpose of the Lock Retrofit Project. Mr. Morse finished reviewing the report noting that the concluding statement shows a remaining balance in Measure J of approximately \$11.5 million.

On the motion of Dave Eason, second by David M. Wilson and unanimously carried, the Annual Report was approved with requested changes.

B. Project Update – Ken Morse

Mr. Morse reviewed Measure J projects noting that \$19.4 million remain in unsold bonds. Identified projects yet to be completed include the parking lot conversion at CVHS and the RHS Fencing Project which has current expenditures totaling \$6,000.00 for architect designs submitted to the District for an RFP, the final budget for this project is to be determined. Interest earned for the second quarter is \$12,567.00. Mr. Morse clarified that interest is added to the Measure J Interest line item in the CVHS Project budget. Mr. Morse was asked where the \$6,000.00 expenditure was paid out of, he informed the committee it was paid out of the remaining funds in the RHS Security budget. Jeff Martinez asked about fencing requirements, Mr. Morse said fencing should be at 8 feet, several members said some sites don't seem to have this height, Mr. Morse said if fences were to be replaced they would be 8' tall. Mr. Morse reviewed the Lock Retrofit Project noting a savings of \$410,000 from original budget which will go back into other security projects.

V. For the Good of the Order/Member Comments



Mr. Cavanagh thanked Mr. Morse and Ms. Cole for organizing the meeting and Mr. Morse thanked the committee members for their suggestions on items to include in the Annual Report.

VI. Adjournment

There being no further business, the meeting was adjourned at 5:58 p.m.

Attest:


Betsy Starbuck
Vice Chair

Adopted:

October 13, 2016