

REDLANDS UNIFIED SCHOOL DISTRICT
Open Enrollment Act Frequently Asked Questions
(Ed Code 48350-48361)

- Q. What is Open Enrollment Act?**
The Open Enrollment Act provides students enrolled in one of the 1,000 Open Enrollment schools the option to enroll in a school within the same district or any other district, provided the school to which they are applying has a higher Academic Performance Index (API) score than the pupil's school of residence.
- Q. Where can I find the list of 1,000 Open Enrollment schools?**
Information regarding the Open Enrollment Act including the list can be found on the California Department of Education website at www.cde.ca.gov/sp/eo/op
- Q. If my student's school is on the list of 1,000 Open Enrollment schools and I want my student to remain at that school, do I need to do anything?**
No.
- Q. If my student's school is on the list of 1,000 Open Enrollment schools and I want to transfer my student to a school with a higher API score, what do I need to do?**
You will need to complete an Open Enrollment Act transfer form.
- Q. Where can I get the Open Enrollment Act transfer form?**
Open Enrollment Act transfer forms are available from the student's home school district. Redlands Unified School District student's need to go to the Enrollment Center located at 7 West Delaware Avenue, Redlands, CA 92374 between the hours of 7:30 am and 4:00 pm, Monday through Friday. The Redlands Unified School District Open Enrollment Act application period is February 1 – February 28 of each year.
- Q. I will be requesting a transfer for more than one child; do I complete one form for each child?**
Yes, as each request is considered separately.
- Q. If I have applied for a transfer for more than one child, will all of the requests be approved?**
No, each request is considered separately. Approval is dependent on space availability at the school and grade level requested.
- Q. Should I "camp out" to be the first in line to turn in my request to improve our chances of being approved?**
No, if requests for a particular school and grade exceed the number of spaces available, the law requires that a lottery be held to select applications at random until all of the available spaces are filled.
- Q. If I submit my Open Enrollment Act transfer request after the February 28 deadline, will my request still be accepted?**
No, if you would still like to have your student attend a school in the Redlands Unified School District you will need to apply for an intradistrict transfer or interdistrict attendance permit. For more information, see our frequently asked questions for intradistrict transfers and interdistrict attendance permits.

Open Enrollment Act Frequently Asked Questions ~ Continued
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- Q. When will I hear if my transfer has been approved?**
Within 60 days of receiving an application, the school district of enrollment must notify the applicant parent or guardian and the school district of residence in writing whether the application has been approved or denied.
- Q. If my request for a transfer is approved, is bus transportation available?**
No, one of the conditions for approval is that parent/guardian assume responsibility for providing transportation.
- Q. Will I need to apply each school year for an Open Enrollment Act transfer?**
No.
- Q. If my request is not approved, will there be a waiting list?**
Yes, if requests for a particular school and grade exceed the number of spaces available, the law requires that a lottery be held to select applications at random. A waiting list shall then be established to indicate the order in which students may be accepted. Students on the waiting list may not be notified of availability until after the start of school.
- Q. If my request is not approved, will I be able to appeal the decision?**
No, requests that are denied due to space availability are not eligible for appeal.
- Q. I have a special education student; are the procedures to request an Open Enrollment Act transfer any different?**
No, the procedures for an Open Enrollment Act transfer are the same for every student.